

South-Central Oregon Early Learning Hub
Lake County Community Governance Council
January 24, 2017 Meeting Minutes

Meeting began 1:30 pm at Lake County ESD conference room.

Please note new conference number: 641-715-3680. Access code remains 903411.

1. Introductions

Present: Mike Benson, Gail Buermann, Jill Harlan, Kendra Holderman, Amy Hutchinson, Kimberly Ishida, Bob Nash, Rhonda Neighorn, Jennifer Pore, Linda Ray, Judy Springer, Vicky Taylor, Charlie Tracy, Gillian Wesenberg.

2. Review Agenda/Additions

Agenda was approved as presented. Vice Chair Vicky Taylor noted that Gillian Wesenberg will joining the meeting at 2:30 for Hub Director Updates.

3. Approve November 15, 2016 minutes

Vicky noted that no meeting was held in December. Minutes of November 15, 2016, meeting were approved as presented.

4. Local Council Administration

a. Officers

Vicky reported that currently Ken Kestner, Lake County Commisioner, is Chair and must remain so for the local council. Vicky is Vice-Chair, but she will be retiring at the end of August 2016. Bob Nash of the ESD will be retiring June 30, 2016. She asked the group to consider who may come on as Vice Chair as we will need to vote on someone at a future meeting.

b. Bylaws

Amy reported that she received a copy of the Klamath Local Council bylaws and asked the group for feedback on a variety of items such as Council composition, an Executive Committee, lengths of terms, etc. She will incorporate group feedback into a draft document at the next meeting.

c. Agenda Posting

Amy reported that meeting agendas should be sent to Linda Ray for posting on the SCOELH webpages one week in advance. Amy noted she felt it should be recorded in the minutes in case someone had to serve in place of the chair/vice-chair at a future meeting.

5. Early Learning Partners Updates

a. EI/ECSE – Mike Benson

Mike Benson reported that he has been attending the Kindergarten Readiness events hosted by Judy Springer to outreach to families. He has attended 5 events

and 13 ASQs have been completed as result. Further EI/ECSE program information is under item 9 below.

b. DHS – Charlie Tracy

Charlie reported things are busy but she has no specific items to report.

c. ISRIS/SPRF – Kendra Holderman and Kimberly Ishida

Kendra and Kim reported they are really struggling to get assistance for clients from Oregon Health Authority staff in Klamath Falls. Noni Moss at the Senior Center is experiencing similar issues. They plan to involve Commissioner Kestner to help move the situation to resolution.

6. Schools/School Readiness Updates

a. Kindergarten Readiness/Engagement - Judy Springer

Judy reported that they held the most recent Kindergarten Readiness (preschool) event last night. They have been having between 9 and 15 families. Based on teacher feedback, they have started addressing skills in a series and are working on small motor skills using research-based methods for two months. Teachers rotate among the three classrooms so kids and families experience all three. The next Kindergarten Engagement night is scheduled for tomorrow. February events are not yet set but should be scheduled near Valentine's Day. She also reported that the Ready for Kindergarten curriculum just arrived. She plans to use this for April and May events.

b. North Lake School – Gail Buermann

Gail had no new activity to report.

c. ESD – Bob Nash

i. Grants

1. Hub grants

Bob reported that the ESD had received funding for two grant associated with the hub. The first ran out in December 2016 and the second will be spent by June 30, 2016. Both primarily supported the Kindergarten Readiness/Engagement activities.

2. Regional Achievement Collaborative

Bob reported these funds were issued for two years and so far have supported the Kindergarten Camps last year and will support them again next year, including expanding to North Lake School. There is some money left over from this grant that can be used for P-14. It must be spent by June 30, 2017. He welcomes any project proposals from hub partners.

3. P-3 Event

Bob reported he and Judy are working with Cynthia Hurkes to

bring PSU staff out to do P-3 events that will look at Lake County data, talk about what other counties are doing, and future Lake County Kindergarten Readiness programs. PSU will pick up the costs of the program. The recommendation is to not host the events at a school. ESD is happy to schedule one in Lakeview. Bob asked Gail if she would like one in North Lake, and she would. Amy offered that the event could be held in the library. Judy asked if they could also do childcare in the library. If it is scheduled to begin at 6:00 pm or later on a Monday, Wednesday, or Friday, that would be possible. They are targeting the first 2 weeks in April for events. Judy, Bob, and Gail will work with Cynthia to schedule events. Amy will email Bob dates that do not work in that window of time.

4. SCOELH Site Visit

Bob reported that SCOELH will have a site visit from the state in the near future as the state begins their monitoring of the hubs. He and Vicky are meeting this Thursday at 8 am to work on documents in preparation. He asks everyone to take a look at the Hub Narrative Questions and email any feedback to him or Vicky ASAP for inclusion. He also passed out updated Declarations of Cooperation.

5. Bright Beginnings

Bob reported that he invited Sara Griffiths, the new director of Bright Beginnings Preschool, to join the hub. She couldn't make today's meeting but hopes to attend in the future.

6. Modular Building

Bob reports he still has a modular building up for sale. Inside is a classroom about the size of the ESD conference room, and office, and a fully handicapped-accessible restroom. The price is \$7,000 and he estimates cost to move it would be about \$3,000.

7. Health Providers Updates

a. Public Health – Jill Harlan

Jill reported that the hospital received a grant from Eastern Oregon Coordinated Care Organization to increase ASQ utilization. ASQs do not count if the patient is not seen by a doctor within 30 days of ASQ completion. Public Health is doing them now with immunizations, and the grant also provided toys to give away. Dr. Graham's office is doing them in a different way, so some toys will be given away there as well. Jill then faxes the ASQs to the doctor's offices and Juanita at

the hospital will work on getting them seen by the doctor within the 30 day window. This project started in Lakeview and they will evaluate whether it does increase the numbers of ASQs completed. If so, they will look at different ways to meet the same goals in North Lake. Many of the families there have providers that are in a different CCO, which adds a layer of complexity.

b. Lake Health District Wellness Center – Jennifer Pore

Jennifer reported they are getting close to being fully staffed at the Wellness Center with recent hires of both the Director and Clinical Supervisor position. They are looking at a space in the Marius Building for the children and family services and hoping to be there by March 1. The hospital's grant writer, prevention, and CHIP Coordinator could also move to the Marius building.

8. Parent Comments

a. Kimberly Ishida

Kimberly complimented Judy on the Kindergarten Readiness events she has been attending as a parent.

9. LICC – Mike Benson

a. Program Status

The program currently has 18 children total on IFSP's. Seven children are in the EI program and 11 in the ECSE program. The program reported 18 children on the December 1 count that currently receive services. The Dec. 1 count was 16 in 2015-16 and 12 in 2014-15. The program anticipates a continued increase in the identification of children with special needs through the remainder of this program year. The program had an IEP meeting scheduled this past week to qualify a new child; however due to illnesses with the family the meeting has been rescheduled for a later date.

b. Referral/Evaluation

Currently the program has 5 children in the referral/evaluation process. Three of the current evaluations are new children who will qualify for services and the eligibility meetings will be scheduled soon. The 4th assessment in progress is a child who will turn 3 in February and will transition to ECSE services at the end of the month. The 5th assessment in progress is for a child who is already identified and receiving services. The program has initiated another evaluation as additional concerns are apparent and more specialized services are needed to increase participation and success in the educational placement.

c. Tracking/Child Find

The program is scheduled to meet or rescreen 5 additional children this week 1 new child next week and determine if a referral for eligibility is appropriate at this time.

d. Transitions

At this time it looks like 8 or 9 children will transition to school age programs next fall. 1 or 2 children are in Paisley, and 6 children will be here in Lakeview. The program has mentioned to District #7 that we will likely need a transition day blocked out to complete all the IEP meetings. The program has a day down on paper with district #7 to do all the transition meetings and paperwork. The program and the district have used this approach in the past when a higher number of children transition to Lakeview. It is difficult to find 6-7 different days at the end of the school year to hold additional meetings so we have found blocking out an entire day to do IEP's for the following year works best the program and school age staff.

e. SPR&I

The program reviewed files and submitted the data on ODE's database. At this time I anticipate that the review will be pretty clean and have no compliance issues that are not justifiable. On one file reviewed, there was no 6 month review or progress reporting documented. This family had moved from Lake County and was not in our service area when the review timeline arrived and passed.

The program was required to complete a performance analysis worksheet on the indicator related to provision of ECSE services in a typical setting at the beginning of this year. The state has targets and wants programs to increase the number of children who receive 50% or more of their special education services in typical settings with typical peers present. The programs' numbers dropped from 25% to 12.5% in 2015 when compared to 2014. I believe this triggered the worksheet analysis. It looks like a significant number percentage wise; however it was actually the difference of 1 child.

Some analysis of data, coding on paperwork, and counting all services showed ways that we can increase the numbers of children receiving 50% or more services in typical settings with peers. It is possible that the number of hours a child receives services in those typical settings was not recorded on the IFSP cover page. Currently we are prompted to record and justify service time outside of the typical settings and that number is a reviewed item yearly. I know I have missed recording the service hours in the typical setting on some IFSP's. That may have contributed to the decrease in our target numbers. The program is also planning and has it recorded on a new IFSP's for some children on increasing push-in services for speech/language therapy. That will certainly increase our target numbers as well.

10. EL Hub Updates - Gillian Wesenberg, SCOELH Director

Gillian joined via telephone from the hub collaborative in Albany.

a. Site visit

Hub staff are preparing for the state site visit, which is scheduled for March 9, 2017. Bob reported he is unable to attend on that day. Vicky can attend if the hub can provide a room for the 8th. Gillian emphasized getting the declarations of cooperation signed and information from Lake County for the narrative. Bob reported several parties are getting together Thursday morning at 8 am to put information together. Gillian will keep her cell phone on and handy from 8 to 10 am.

b. Structural Racism Training

Vicky reported that Head Start staff will be coming over for the training on January 27th.