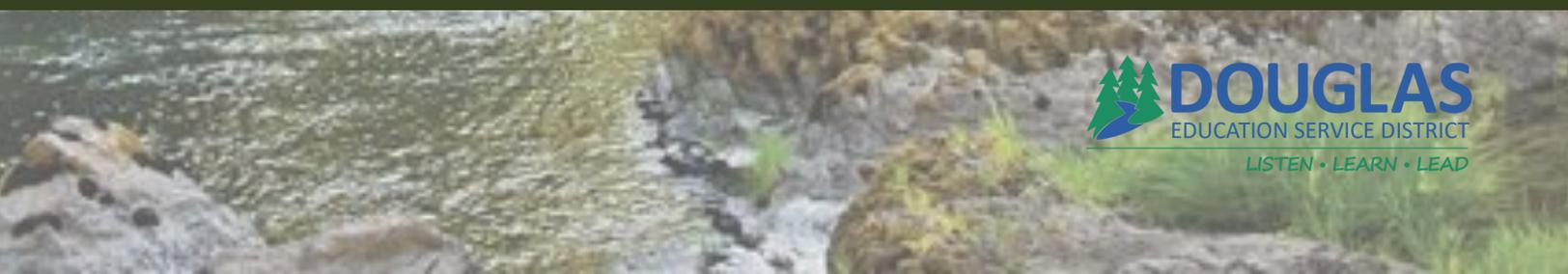




2018-19

LOCAL SERVICE PLAN



OVERVIEW

The work of our school districts and the Douglas ESD over the last two years has been remarkable. For the past three years, superintendents have held a half-day retreat to identify the priorities they will work on together, with support from the ESD. **Far and away, the superintendents' highest priority is expanding services in the area of behavior intervention -- focusing on all students, not just those in the early grades.**

To that end, most of the districts, the Douglas ESD, and Adapt/Compass Behavioral Health have partnered to place mental health counselors in schools. As of fall 2017, there are now 4.5 mental health professionals serving students in schools, referred to them by the districts participating in the program. The behavioral program Ready, Set, Learn continues to be popular with districts, doubling enrollment over the same time last year.

Another priority of the superintendents has been support and expansion of early learning. Last year, the state awarded \$1.3 million in Preschool Promise funds to the South Central Early Learning Hub, operated by Douglas ESD, for the creation of preschools. Approximately 80 children were enrolled last year in these preschools. In the current year, that number has expanded by 20 percent, and additional funding is being pursued through multiple avenues to increase the opportunities for children to receive a preschool education.

The school districts' third priority has been to implement plans for teacher recruitment and retention. In the past year, under direction of our superintendents, the ESD under direction signed an agreement with Pacific University to bring in-person education classes to Douglas County to allow people with a bachelor's degree to earn a master's in teaching, or a master's degree in special education, in one year. The program begins in January and has 45 enrollees, some of whom have already taken positions as temporary teachers in our districts.

The superintendents' final priority is to create additional career pathways for secondary students. The ESD wrote and was awarded a grant for over \$400,000 from the Oregon Department of Education to create, in partnership with school districts and Umpqua Community College, a health career pathway that will allow juniors and seniors to earn an allied health certificate. This will put them at the head of the line for jobs in the Douglas County health care sector.

In addition to these goal-oriented accomplishments, we are pleased to include in this local service plan additional dollars toward behavioral health. This allows us to continue the work of developing trauma-informed teaching and professional practices. We can also expanding autism support services for teachers and students.

All of these accomplishments, and many other good works, would not be possible without the support, encouragement and participation of our local school districts. I am indeed grateful for their confidence and guidance.

Respectfully submitted,
Michael Lasher
Superintendent, Douglas Education Service District

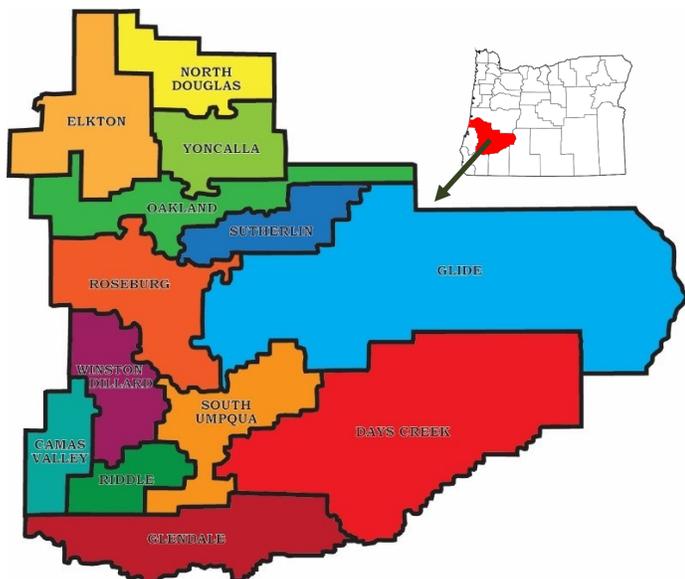


SERVING DOUGLAS COUNTY

One of the many roles of the Douglas ESD is to provide services to administrators, teachers, staff and students in our 13 local component school districts.

Education in Douglas County covers 5,071 square miles, containing the rural locales of Camas Valley and Days Creek as well as the small towns of Elkton, Drain, Riddle, Glendale, Oakland and Yoncalla. Central, mid-sized school districts are South Umpqua in Myrtle Creek, Winston-Dillard, Glide, Roseburg and Sutherlin.

Douglas ESD administers a number of grants and programs to serve children in Douglas County schools and beyond. Some Douglas ESD programs, such as Regional Services for Orthopedic Impairments and Oregon Technology Access Program, offer services statewide. Others, such as Early Intervention/ Early Childhood Special Education, provide programs in Douglas, Josephine, Jackson, Klamath and Lake counties. Additional employees in Jackson County provide direct services to preschool children.



Douglas ESD services are too numerous to list here, but include information technology, behavioral supports, speech and language services and assistance with Career & Technical Education. In adapting our services to meet the priorities identified annually by superintendents, we have helped to boost mental health services for students and increase preschool enrollment. We have also assisted with recruiting teachers and helped to expand CTE programs.

One of the missions of the Douglas ESD is to help our component school districts provide students access to the same quality education and learning tools available in metropolitan areas.

COMPONENT DISTRICTS AND SUPERINTENDENTS

Camas Valley SD #21
Superintendent: Patrick Lee
patrick.lee@camasvalley.k12.or.us

Days Creek SD #15
Superintendent: Mark Angle
mark.angle@dayscreek.k12.or.us

Elkton SD #34
Superintendent: Andy Boe
andy.boe@elkton.k12.or.us

Glendale SD #77
Superintendent: David Hanson
david.hanson@glendale.k12.or.us

Glide SD #12
Superintendent: Mike Narkiewicz
mike.narkiewicz@glide.k12.or.us

North Douglas SD #22
Superintendent: John Lahley
john.lahley@northdouglas.k12.or.us

Oakland SD #1
Superintendent: Patti Lovemark
patti.lovemark@oakland.k12.or.us

Riddle SD #77
Superintendent: Dave Gianotti
dave.gianotti@riddle.k12.or.us

Roseburg SD #4
Superintendent: Gerry Washburn
gwashburn@roseburg.k12.or.us

South Umpqua SD #19
Superintendent: Tim Porter
tim.porter@susd.k12.or.us

Sutherlin SD #130
Superintendent: Terry Prestianni
terry.prestianni@sutherlin.k12.or.us

Winston-Dillard SD #116
Superintendent: Kevin Miller
kevin.miller@wdsd.org

Yoncalla SD #32
Superintendent: Brian Berry
brian.berry@yoncalla.k12.or.us

BOARD OF DIRECTORS & ORG CHART

Ferne Healy

Ferne.Healy@desd.k12.or.us
 Board member since 2008
 Zone 1 | Term Expires June 2019

Harry McDermott

Harry.McDermott@desd.k12.or.us
 Board member since 2001
 Zone 2 | Term Expires June 2020

Hank Perry

Hank.Perry@desd.k12.or.us
 Board member since 2004
 Zone 3 | Term Expires June 2019

Mike Keizer

Mike.Keizer@desd.k12.or.us
 Board member since 2017
 Zone 4 | Term Expires June 2020

Anita Cox, Vice Chair

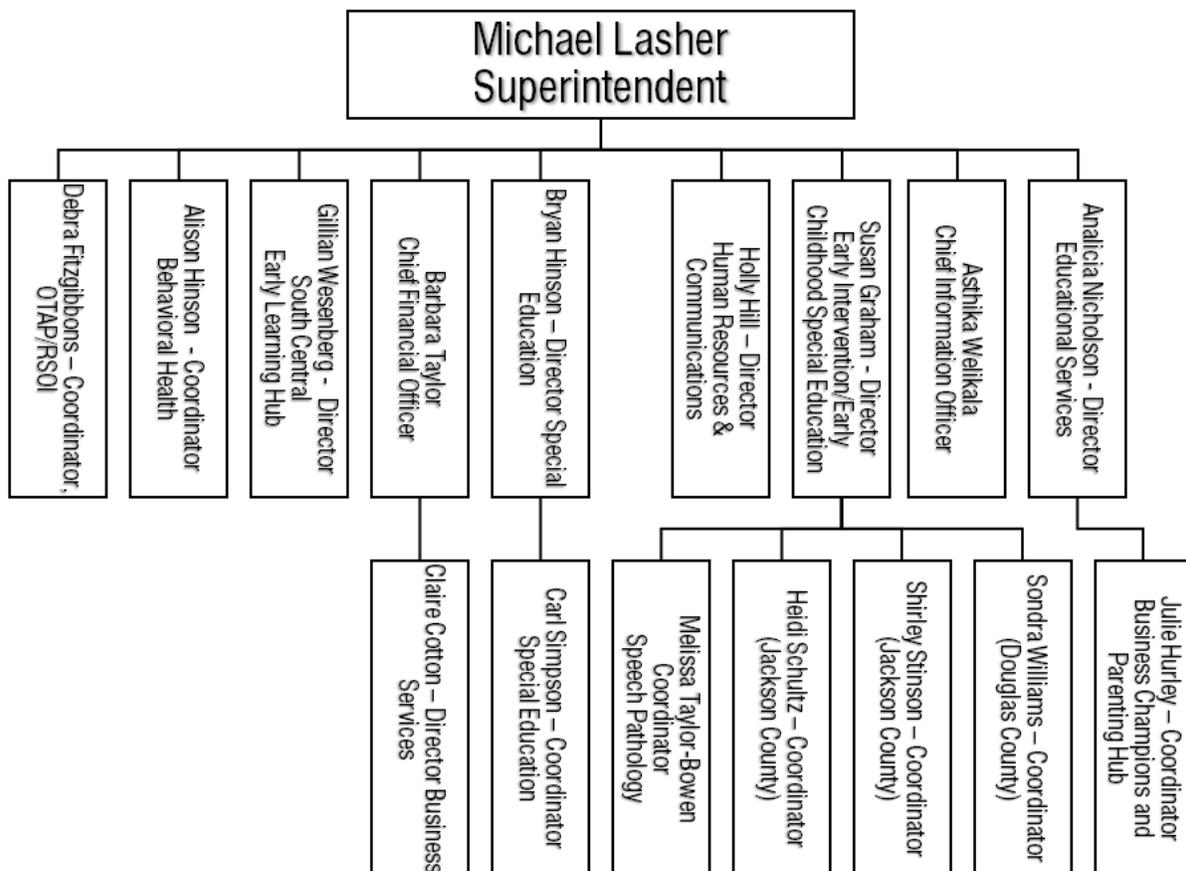
Anita.Cox@desd.k12.or.us
 Board member since 2013
 Zone 5 | Term Expires June 2020

Gina Stewart

Gina.Stewart@desd.k12.or.us
 Board member since 2017
 At Large Position 1 | Term Expires June 2020

Chris Rusch, Chair

Chris.Rusch@desd.k12.or.us
 Board member since 2013
 At Large Position 2 | Term Expires June 2019



PURPOSE OF THE LOCAL SERVICE PLAN

Education service districts were created in part to provide cooperative services to school districts and to support students within our region with cost-effective professional assistance. Our mission is to add value to public education so that cooperation among the districts and the ESD results in higher quality, less expensive and more diversified services.

We strive to give our 13 Douglas County school districts the same types of services available to a Portland, Salem or Eugene school district by working together cooperatively. The local service plan is how we communicate our full range of services to school districts, allowing them an opportunity to review and give the ESD feedback on how we can better serve the districts.



We specialize in four main service areas:

- Services to children with special needs
- Instructional services, curriculum and professional development
- Information technology
- Administrative services including, fiscal, printing and communications

Beyond our mission and geographic boundaries of Douglas County, the Douglas ESD serves an even a larger region through several statewide contracts.

Those contracted services include:

- Early Intervention/Early Childhood Special Education in Douglas, Jackson, Josephine, Klamath and Lake counties
- South-Central Oregon Early Learning Hub in Douglas, Lake and Klamath counties
- Oregon Technology Access Program, statewide
- Regional and Statewide Services for Students with Orthopedic Impairments

HISTORY OF EDUCATION IN DOUGLAS COUNTY



Education in the early days of our county were as rustic as the people who founded it.

Once Oregon settlers founded a community, schools soon followed. Pioneers could load precious little on their wagons. But they made space for their books, and carried the tomes thousands of miles across the country. These books formed the foundation upon which early education was built.

Early schools in Douglas County were rudimentary and there was no mandate to keep records of student attendance or

achievement. School buildings themselves were transient and often served other purposes through the year. Records and schoolhouses that did exist were often lost during mergers or to disasters, like a fire.

Mid-nineteenth century was a boom era for Douglas County education. Research by local historians suggests that the first schools in the county sprung up in Days Creek, Elkton, Oakland, Glide, Umpqua, Winston-Dillard and Yoncalla.

Days Creek saw the first school established in 1854 in a small log cabin. Oakland – which holds the state designation as school district No. 1 – organized as a district in 1854. That same year schools began operating in Myrtle Creek, Umpqua and the Winston-Dillard area. Roseburg, which eventually consolidated 16 smaller school districts, began as a private school in 1854. At one point, there were 171 tiny school districts, often single-room school houses.

Mergers and consolidation winnowed those old buildings and today there 14 school districts in Douglas County. Of those 14, Douglas ESD provides programs and services to all but the Reedsport School District, which is tightly connected and served by the coastal communities and South Coast ESD.

Sixteen decades later, schools look very different from those known to the first settlers, but the fundamental mission remains the same – to provide Douglas County children with the best possible education.

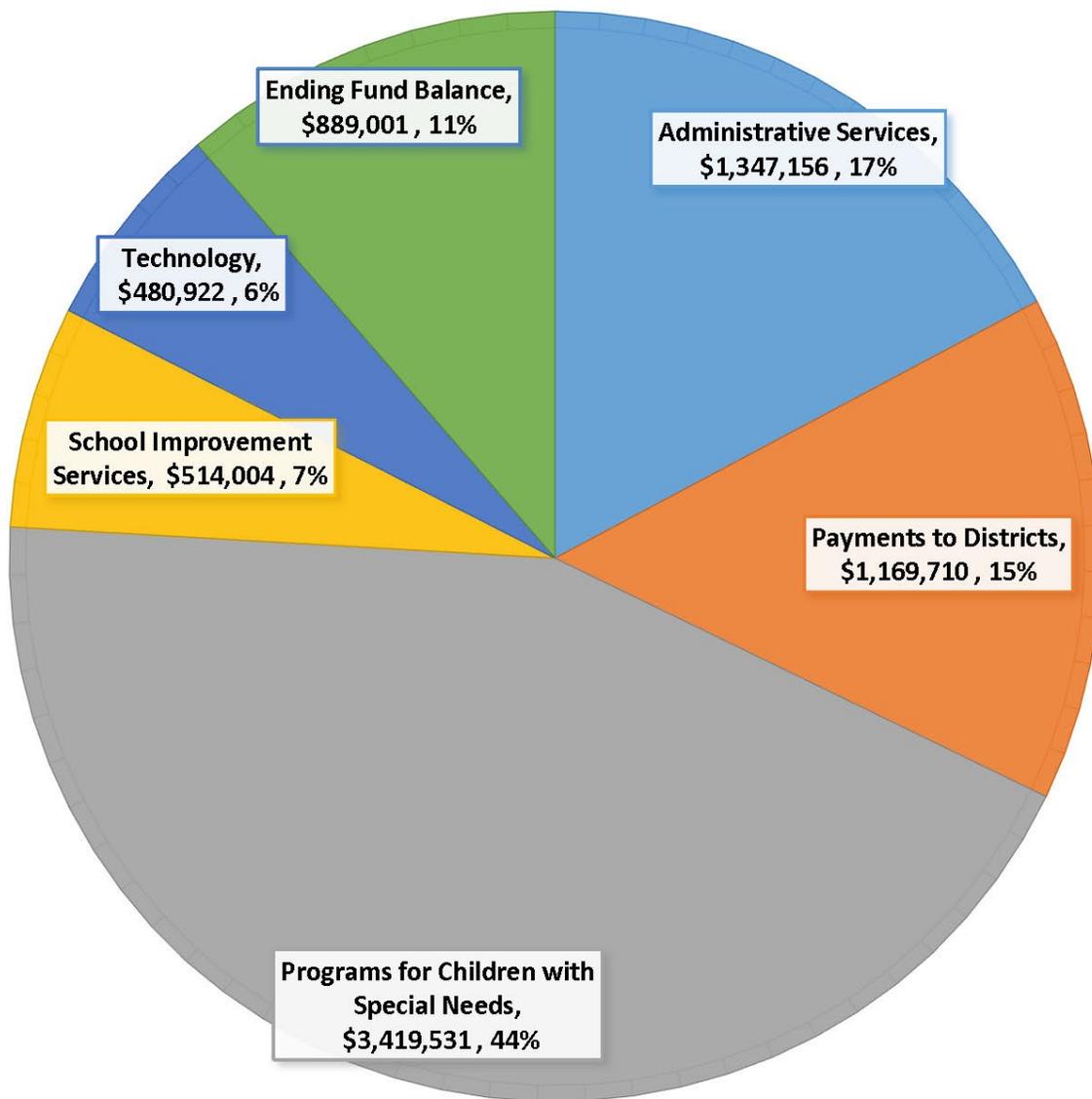
DOUGLAS ESD BOARD GOALS

1. Douglas ESD commits to providing leadership and increased capacity in early learning, K-12 and post-secondary education to support the region in meeting the goal set by the Every Student Succeeds Act (ESSA).
2. Douglas ESD will be recognized as the go-to agency in Douglas County and beyond for contracts and initiatives relating to student achievement and school district support.
3. Douglas ESD will support the shared goals of district superintendents, expand service offerings through the Local Service Plan to meet those goals and continue to provide services to improve school district efficiencies.
4. Douglas ESD will increase visibility and knowledge of services available throughout the broader regional community.

AGENCY FUNDING

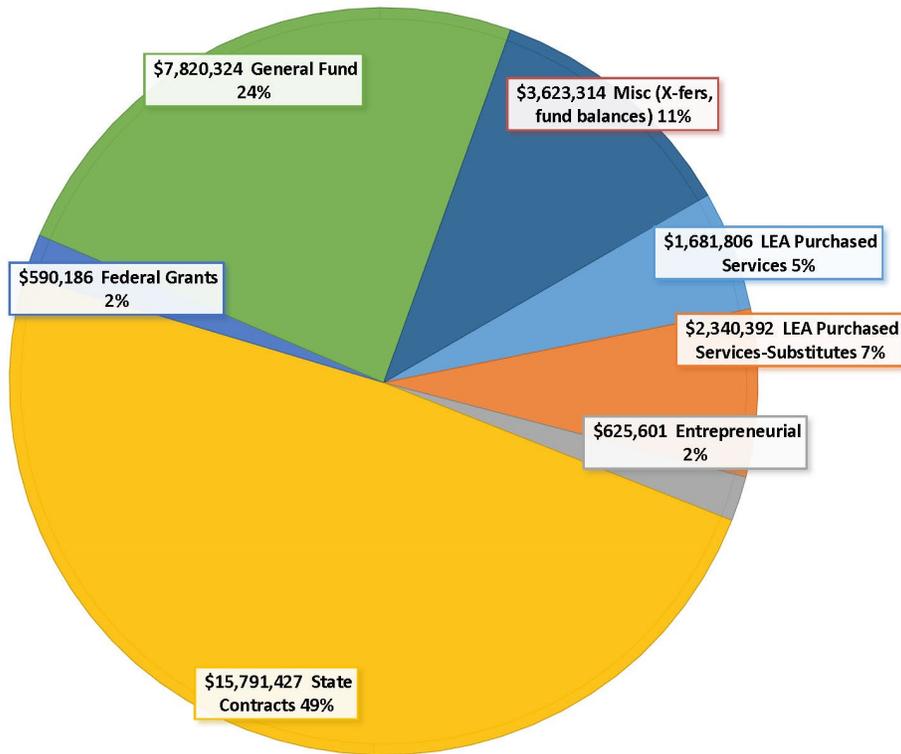
The Douglas ESD receives 22 percent of its revenue from our tax base and the state school fund. Other funding for our organization comes from grants, contracts and substitute/district purchases. Contract funding is our largest revenue stream and it goes to the support of the programs like our early learning hub and other statewide programs.

DOUGLAS ESD GENERAL FUND EXPENDITURES

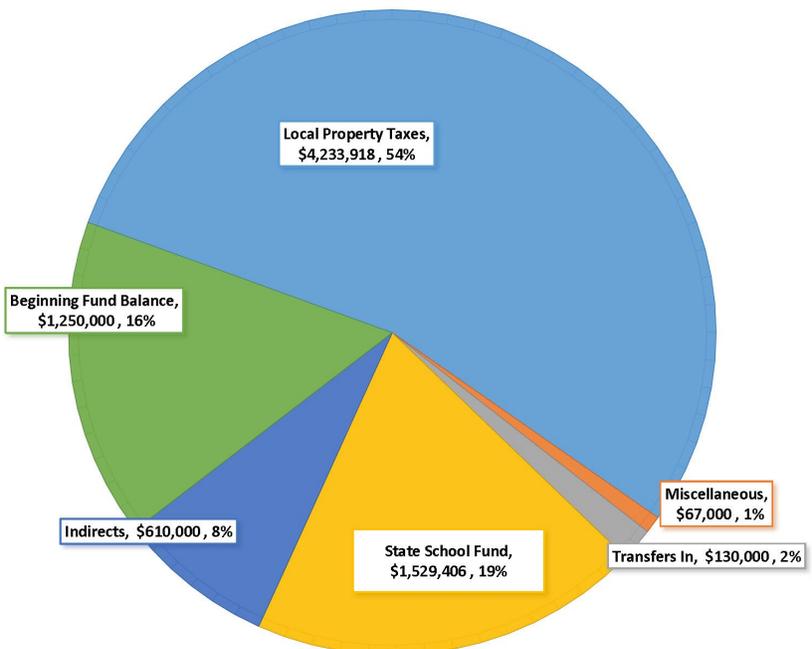


AGENCY FUNDING

DOUGLAS ESD REVENUE



DOUGLAS ESD GENERAL FUND REVENUE DETAIL



SPECIAL NEEDS SERVICES

Speech-Language Therapy Program

Service: Speech-Language Therapy Program
No. of FTE: SLP 16.0 FTE | SLPA 9.0 FTE
How it's funded: Universal Service

For more than 30 years, speech-language pathologists have been boosting communication skills for Douglas County students coping with difficulties in learning to listen, speak, read and/or write. Speech and language services are provided in all school

districts in Douglas County. At any given point in the school year, about 800 students are receiving services through the program.

Speech difficulties can be traced to problems in language development. These may be apparent in the production and comprehension of speech sounds, syllables, words, sentences and conversation. Children and adults who have problems reading and writing also may have trouble using language to communicate, think and learn.

There is more demand for speech-language pathologists than there are professionals to serve. The shortage is recognized at the state and national levels. As a result, the Douglas ESD is involved in ongoing efforts – what could be called a grow-our-own program – to recruit, train and retain these specialists. Having a countywide program allows managers to boost professional development opportunities. It also ensures that those who are new to the profession get the necessary coaching and supervision. In addition, school districts can share the high costs of specialized materials, such as tests, audiometers, and curricula.



Low Incidence Itinerant/Consultative Services

Direct and/or consultative services are provided for students with orthopedic impairment, autism spectrum disorder, traumatic brain injury and/or other health impairment with significant motor involvement. Services are provided by occupational therapists, physical therapists, a complex needs nurse and other consultants.

Nursing Services

Service: Nursing Services
No. of FTE: 2.0
How it's funded: Universal Service

School nursing services provide the following services to districts: chronic disease management; care coordination between home, school and community health care resources; required training for school personnel regarding medication administration in schools;

treatment of severe allergic reactions (use of EpiPens, for example) and training on diabetes and glucagon. Our nursing staff members also delegate tasks to individual school staff members for students with complex medical needs. In addition, they assist with school district health care decisions and policies and also write protocols for numerous health conditions. Other activities and services, too numerous to list, are provided according to school district needs.

SPECIAL NEEDS SERVICES

Program for Students with Vision Impairment and Deaf/Hard of Hearing

The Southern Oregon Regional Programs for the Visually Impaired and Deaf/Hard of Hearing provide services in Douglas, Jackson, Josephine, Klamath and Lake counties. Itinerant teachers for the visually impaired provide assessment of vision needs, ongoing in-service consultation for classroom teachers and support staff, compensatory skills development (such as braille, orientation/mobility, use of appropriate assistive technology), equipment and materials (curriculum, educational aids), individualized instruction, home instruction and parent training, transition activities and also social and recreational opportunities to further communication and pro-social behaviors. Teachers for the deaf and hard of hearing deliver instruction through infant/parent home intervention programs, preschool, elementary and secondary levels. Direct instruction includes language, auditory compensation, cognitive development, reading/comprehension skills and academic subjects based on the district's curriculum and the student's needs. Assessment, assistive technology, training in communication and many more services are provided to students, parents, school staff and community members.



Juvenile Department Education Program

Service: Juvenile Department Education Program
No. of FTE: 1 teacher
How it's funded: State Contract

Douglas ESD contracts with the Oregon Department of Education to run the Juvenile Detention Education Program. The mission of this program is to provide a high-quality education to students detained in Oregon county juvenile detention centers. Education is

provided by a licensed teacher who supports students who are detained. In the program:

- Assessment is a critical component in education of the student
- Standards-based instruction is used to promote success
- Services are delivered by qualified professionals
- The physical, emotional, and social safety of students and staff are priorities
- We collaborate with partners, including parents, county juvenile departments, the Oregon Youth Authority, school districts, education service districts and other community groups.

Special Education Administration Support

Service: SPED Admin Support
No. of FTE: 2 FTE
How it's funded: Direct Contracts with SD

Douglas ESD offers Special Education Administration Support to school districts through a team of special education administrators and consultation services. These contracted specialists provide districts with up-to-date support on the special education process

and compliance reporting. Our administrators help ensure district compliance and offer state-of-the-art guidance for special education practices within each district. They also keep up with new interpretations of rules and procedures, best practices, monitoring and state reporting. Each participating school district is assigned a special education administrator, who ensures each district is receiving the best services at the lowest cost.

SPECIAL NEEDS SERVICES

Complex Needs Classroom (CNC)

Service: Complex Needs Classroom
No. of FTE: 1 licensed teacher, two part-time IAs and a part-time nurse, totaling two additional FTE.
How it's funded: Universal Service

The Complex Needs Classroom, operated by the Douglas ESD and located at Fir Grove Elementary in Roseburg, serves medically fragile students whose disabilities are restrictive enough that general education classrooms don't suit their needs. These children often have a

number of medical complications. Most have varying degrees of visual impairments and all are in wheelchairs.

At least once a week occupational, physical and visual therapists and a registered nurse visit to help classroom staff develop or refine instruction. Douglas ESD provides this specialized classroom to all our member school districts. In the past, students from as far as Drain and Canyonville have traveled to the CNC. Students can range in age from kindergarten to 21 years old.

Classroom activities are designed to strengthen and build on motor and communication skills. Students also are coached to make choices through the use of assistive technology, such as switches and buttons. The class also makes weekly visits to the YMCA of Douglas County to go swimming as well. Students in the program frequently participate in general education programs with other students in their age groups.



Autism

Service: Autism
No. of FTE: 2.75
How it's funded: General and Regional Funds

The Douglas ESD works closely with the Southern Oregon Regional Autism Team and the Oregon Autism Commission to ensure we are providing, to all staffs and districts, training and coaching that follows best practices for children with autism. This

training and coaching helps develop professionals who are qualified to meet the needs of our students.

SPECIAL NEEDS SERVICES

Transition Network

Service: Transition Network Facilitator
No. of FTE: 1.0
How it's funded: ODE Grant

The Douglas ESD has partnered with the Oregon Department of Education to improve post-educational outcomes for students with disabilities. In April 2013, Gov. John Kitzhaber signed an executive order to improve Oregon's delivery of employment

services for people with intellectual and developmental disabilities. The order also aims to integrate employment for individuals with intellectual and developmental disabilities, employment that is consistent with their abilities and choices. Another part of the goal is to employ them in a field that benefits individuals, families, our communities, the economy and the state.

The Douglas ESD is committed to develop partnerships and resources that enable a student's educational team to craft an integrated, community employment or a post-secondary education plan.

Through an ODE grant, we are fortunate to have one of the eight transition network facilitators in the state. The Douglas ESD transition network facilitator is serving to develop transition partnerships in Douglas, Coos and Curry counties. These partnerships bring together educational staff, vocational rehabilitation, developmental disabilities networks, community partners and parent advocacy services. More robust student-centered transition plans that include partnering with relevant agencies are being developed with students and their families. The next steps include developing programs and partnerships with employment services that are research-based and individualized.



Special Education Evaluation Consultation and Support (SEECs)

Service: SEECs
No. of FTE: 2.75
How it's funded: Direct Contracts | General Fund

Support from a licensed school psychologist, expertise in autism spectrum disorders and traumatic brain injury are all part of the support available to school districts through the SEECs program.

This contracted service helps school districts ensure that special education evaluations and re-evaluations are conducted by specialists who are trained to assess children with any special education eligibility. School psychologists knowledgeable in differential diagnosis are able to help districts assess students with accurate eligibilities. All districts contracting for these services receive coaching and modeling for students with autism spectrum disorder and traumatic brain injury.



BEHAVIORAL SERVICES

Education Support - Behavior Svcs Coordination and Intervention Specialists

Service: Behavior Systems/Intervention Specialists
No. of FTE: 1.5
How it's funded: Behavior Systems – General Fund;
Behavior Interventionist Contracts with SD

The behavior services coordinator provides training on classroom management, student behavior, nonviolent crisis prevention training (student restraint training), Collaborative Problem Solving, Growth Mindset and Positive Behavioral Interventions and Supports (PBIS). This licensed staff member is a liaison to mental

health and related services, providing districts with a bridge between mental health and school districts.

The behavior interventionist spends time weekly in each district that contracts for this service to help school districts with classroom and student-specific issues that may impede learning. Using a school district's positive behavior system, the interventionist may work with the classroom teacher, principal, student, family or other agencies to help students succeed. Fully licensed with experience in schools, the behavior interventionist may assist districts in learning to complete functional behavioral assessments and behavior intervention plans. The interventionist may also support a family that is trying to access mental health or other support agencies. Other services may be provided at district request.

Behavior Support Services

Service: Ready, Set, Learn
No. of FTE: 3
How it's funded: Ford Family Foundation, general fund and school district contracts

Launched during summer 2016, the Ready, Set, Learn Program was designed to help students in grades pre-kindergarten through 6 whose behavior disrupts classroom learning. Douglas ESD operates the program, which deploys a team of behavior specialists to work with families, students and schools.

Although not all Ready, Set, Learn students share the same types of challenges, all face conditions that make it difficult to learn and thrive in a classroom environment. The program uses methods known as trauma-informed practices, which address what happens to children who have experienced trauma that increases their chances for depression or other mental illness, chronic diseases and violence. By increasing children's resilience and coping skills, the educational team seeks to improve their ability to engage and focus on school academics.

Services may be provided at a child's school, home, or sometimes other locations in the community. The goal is to draw up individual plans for each child that ultimately returns him or her to a general academic classroom. Children are referred to the program by schools who identify them as needing help to enter or return to classes.

Therapeutic Learning Class (aka: Long Term Care and Treatment)

Service: Therapeutic Learning Class

No. of FTE: 2.0.

How it's funded: State Contract

The therapeutic learning class program is a transitional program, serving students in kindergarten through eighth grade. This program is designed to help children who are unable to function successfully in a regular academic setting due to emotional,

behavioral, and/or mental health needs. The program is a collaborative partnership between Douglas ESD and Compass Behavioral Health. Our program is a certified psychiatric day treatment program through Oregon's Addictions and Mental Health.

The classroom is not meant to be a permanent placement and serves only to assist children in gaining skills to consistently perform in the general academic class. Students may stay in the class until they are capable of maintaining appropriate behavior in the regular academic class through the use of effective coping skills, interventions and individualized learning strategies. The therapeutic learning class incorporates a balance of academics and classroom behavior management, with evidence-based therapeutic practices. Some examples of therapy that may occur in the classroom are individual therapy and group therapy. Family therapy is also an important part of the program and may take place at the program site, in the home or other locations as needed. Classroom staff all share the same goal of teaching students skills to cope with emotional difficulties, ways to manage disruptive behavior and how to improve academic ability, while also supporting the family.

This program is often used as a step down for children returning from residential placements. The staff works frequently with many agencies, including Department of Human Services, Greater Oregon Behavioral Health Inc., Court Appointed Special Advocates, etc.

INFORMATION TECHNOLOGY

Network Services

Service: Network Services
No. of FTE: 1.5
How it's funded: Universal Service

Network Services provides Internet connectivity to over 60 school sites. As

part of the online access, Douglas ESD provides all districts with a content-filtering service compliant with the **Children's Internet Protection Act (CIPA)**, as well as Routing and Domain Name System (DNS) service for all districts. Douglas ESD provides all the server and client licensing for file and print services, as well as Antivirus. Douglas ESD also provides the management for all WiFi access in the county schools. In addition, Douglas ESD provides server provisioning, hosting and backup services for districts at no cost. VoIP telephone service and support, as well as video conferencing services, are also provided to districts. By aggregating IT services, districts benefit through lower costs and better efficiency. Tapping into our existing infrastructure eliminates the need for districts to build their own. It also offers shared services like Firewall, Internet filtering, Licensing, Email Archiving, and application hosting. Centralized, shared T1 and SIP trunk lines for VoIP provide greater capacity and lower costs. Douglas ESD also provides expertise to component districts to migrate and fully utilize Office 365 cloud computing service for email and file storage.



The Douglas ESD Information Technology department helps our component districts navigate the devices and systems that help students prepare for work and life in the Technology Age. We do that in many ways, including adding or combining with smaller districts to reduce costs and increase buying power.

Here are some examples:

- A Shared Video Surveillance system saved districts over \$20,000 in hardware and licensing costs.
- Douglas ESD IT provided a VoIP phone system to Yoncalla, Glide, Winston, Glendale and Sutherlin for one-third the price of installing a traditional phone system. We were also able to provide an integrated paging system with the phones so that one system handles both functions, saving even more money for those districts.
- Our department has also acquired virtual servers and Visions accounting systems, additions that allowed several districts to save over \$5,000 for servers. This allowed districts to eliminate the need to purchase servers for Visions, Destiny and Exchange software.
- By negotiating a consortium purchase, we have saved the districts \$50,000 in antivirus software licensing fees and \$45,000 a year for all districts by provisioning a shared Internet security solution for CIPA filtering.
- A shared solution for WiFi deployment throughout the county saved over \$60,000.

INFORMATION TECHNOLOGY

Site-based IT Services

Service: Site-based IT Services
No. of FTE: 5.5
How it's funded: Contracts with Districts

Douglas ESD provides on-site technical expertise to maintain, support, and improve computing infrastructure in local districts. This ensures continuous delivery of online resources and distance education to students and staff. We currently serve six districts

this way. The districts benefit by not having to employ a full-time technician. They instead have access to a team of shared IT professionals, enabling districts to receive better quality and superior IT expertise at the school level.

Digital Curriculum

Service: Digital Curriculum
No. of FTE: Included in Network Services
How it's funded: Universal Service

The Douglas ESD delivers digital curriculum to school

personnel and students to enhance instruction and student learning through streaming media. This service is available to all districts and provides schools with access to streaming media libraries selected for educational content.



EDUCATION SERVICES

Instructional Services Coordination

Service: Instructional Services Coordination
No. of FTE: .8
How it's funded: Universal Service

Instructional Services Coordination is available to all 13 school districts within Douglas ESD and benefits every student.

Services include the following:

- Coordination of resources and delivery of professional development opportunities. These support educators in the areas of curriculum, instruction and assessment
- School-specific, on-site professional development for teachers, administrators, and classified staff
- Summer professional development programs for administrators and teachers, both locally and statewide
- Leadership, direction and support to assist districts seeking to comply with local, state and federal mandates
- Technical assistance to districts prior to state monitoring visits (Title programs, for example) and/or submission of desk audit materials. Links with Oregon Department of Education, U.S. Department of Education or other agencies
- Participation in monthly meetings with superintendents, special education, curriculum/school improvement
- Grant research and writing is provided upon approval of Educational Services Advisory Committee

Instructional Technology Support

Service: Instructional Technology Support
No. of FTE: 1.0
How it's funded: Universal Service

Instructional Technology Support benefits all students in the Douglas ESD's 13 district by assisting districts and teachers in a variety of ways. Adding technology to classroom instruction is crucial to helping students prepare for college and careers.

Instructional Technology Support provides assistance through on-site and in-service trainings as well as consultation and materials for classroom.

Other services include:

- Providing specialists to show educators how to integrate technology into curriculum
- Developing and coordinating professional development opportunities
- Advising teachers and administrators on strategies, products and resources related to technology instruction
- Planning and carrying out technology strategies with teachers in classrooms
- Support districts in developing technologies



Secondary Transitions Support

Service: Secondary Transitions Support
No. of FTE: 1.0
How it's funded: Contracts with Districts

Secondary Transitions Support assists schools and districts by helping students make successful transitions from high school to their next steps, whether that's work, further education or military service. The program has been part of the Douglas ESD for 21 years. Its current roster is made up of nearly 2,290 students in Roseburg, Sutherlin, North Douglas and Yoncalla high schools. Secondary Transitions Support coordinates the Pre-Teach Program at Roseburg High School. Participating students do a one- or two-period practicum at a local elementary school to gain insight into what teachers do.

The goal is to help all students find direction for their lives after high school. Students also learn about the importance of getting good grades, volunteering and school involvement. They also get information about college, scholarships, financial aid forms, job skills, resumes, job openings, graduation requirements, test information, job shadows, internships and military options.

Data Collection Support

Service: Data Collection Support
No. of FTE: 1.0
How it's funded: Contracts with Districts

For the past 12 years, Data Collection Support has prepared school and student information systems data for submission to the Oregon Department of Education to meet state and federal mandates. The program also provides data management support to schools and districts. Data Collection Support currently assists five districts in Douglas County. This data goes to and from the Oregon Department of Education and outside vendors for analysis. We also offer support for regional data warehouse data submission and analysis. Districts who contract for this service receive expertise from a dedicated person who is knowledgeable in all reporting requirements, with the backing of our IT department to support to the technical requirements. Office managers, particularly those in smaller districts with fewer employees, frequently tell program staff that they lack the time to learn the intricacies of data collection. Having assistance from the program allows them to complete other duties. At the same time, they have input into the process and express appreciation for the training they receive.



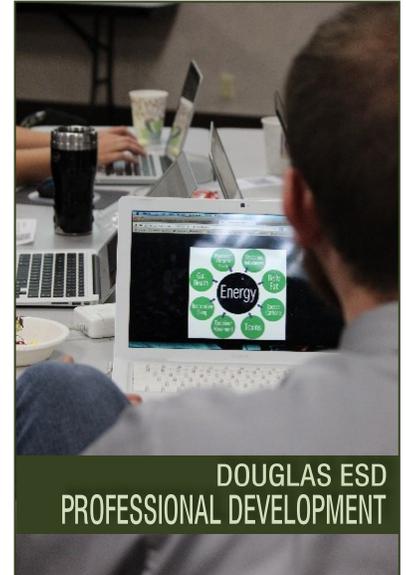
EDUCATION SERVICES

Registration of Home Schooled Children

Service: Registration of Home schooled Children
No. of FTE: Part of duties, unassigned.
How it's funded: Universal Service

Douglas ESD is responsible for the registration of home school students. This process requires informing families of their

responsibilities in home schooling children and collecting assessment data. Currently there are 770 students registered for home schooling in Douglas County. The department registers students in Douglas County whose parents or legal guardians intend to educate their children at home. Home schooled students between the ages of 6 (if the birth date is prior to Sept. 1 for a given school year) and 18 are required to be registered with the local education service district. The educational progress of home schooled students is monitored by comparing results from standardized achievement tests at the completion of grades 3, 5, 8 and 10.



Basic Attendance

Director of Education Services provides support and consultation to districts with less than 1,000 ADM in dealing with attendance issues. Service includes issuing letters and citations as prescribed in state law and regulations.



District Test Coordination

Service: District Test Coordination
No. of FTE: Included in contract service
How it's funded: District Contracts

District Test Coordination provides oversight and coordination for all state assessment administration (Smarter Balanced assessments, OAKS Science and Social Science assessments, Kindergarten Assessment, ELPA21, Extended Assessments, and

NAEP). Such support and coordination includes helping educators understanding the nuances of the Oregon K-12 assessment and accountability policies at both state and local level; as well as data management, impropriety investigation and reporting, facilitation of the adoption of local district policies, district and school test window coordination and outreach to parents and the community.

ADMINISTRATIVE & SUPPORT SERVICES

Human Resources Services

Service: Human Resources

No. of FTE: 4

How it's funded: Contracts with SD

Douglas ESD Human Resources Department serves not only our own organization – Douglas ESD along with the Jackson County EI/ECSE program – but also five local school districts (Glendale, Days Creek, Riddle, Camas Valley, and Yoncalla). In addition the HR department serves two out-of-county districts, Myrtle Point and Butte Falls school districts. Our HR service contracts vary, depending on needs identified by local superintendents. Some of the services include, but are not limited to: processing leave and ensuring compliance under OFLA/FMLA, Worker's Compensation compliance, contract management and compliance, Oregon law compliance, collective bargaining, unemployment claims, investigations, staff training, professional licensure requirement and compliance, job descriptions, personnel file compliance, recruitment, retention assistance, policy services, and substitute teacher assignments.

Douglas ESD Human Resources Department serves not only our own organization – Douglas ESD along with the Jackson County EI/ECSE program – but also five local school districts (Glendale, Days Creek, Riddle,



Within this complex and necessary field, the Douglas ESD HR Services offers expertise and experience that enables districts to recruit and keep school staff and teachers focused on their primary jobs, whether it's in front of the classroom or maintaining the classroom.

Communications

Service: Communications

No. of FTE: 1.0 FTE

How it's funded: Universal service; contract services available.

Communications staff works with districts and ESD staff to find and implement strategies that broaden local communities' understanding of the myriad changes to education in Oregon.

Communications services are available to assist districts to:

- develop communications plans that can be comprehensive and large-scale, or topic-specific;
- evaluate and improve current communications strategies;
- write and distribute press releases to local media;
- write, design, edit, and/or advise on district publications;
- cultivate and maintain relationships with local media outlets and individual reporters;
- develop, manage and/ or monitor social media forums and other district communications channels;
- take photographs;
- develop plans that support district efforts to pursue bonds

Douglas ESD communications services are also available to nonprofit and government agencies through intergovernmental contracts. Through these contracts, we are able to grow and expand this department to better serve our school districts.

ADMINISTRATIVE & SUPPORT SERVICES

Business Services

Service: Business Services
No. of FTE: 8
How it's funded: Contracts with SD

Douglas ESD Business Services offers direct, indirect and advisory services. Douglas ESD works with districts' staff to understand the specific and individual needs that best serve districts' schools, staff, and most importantly, the students.

Douglas ESD Business Services heads up the school business officials group for the county, coordinating and bringing in training as requested by the group. District business managers can draw on Business Services staff to attend training around the state and bring back valuable insight and suggestions. It's a resource that adds personnel and flexibility to managers' schedules.

Douglas ESD Business Services also offers specific business services of payroll, accounts payable/receivable, grant invoicing, fiscal oversight, budget preparation and business officials to districts by contract. Douglas ESD currently serves seven districts, each of which selects specific services contracted through the Douglas ESD. Districts can request partial or full contracted business services on a temporary or indefinite basis.

Douglas ESD Director of Business Services Claire Cotton is a mentor for the Oregon Association of School Business Officials Business Manager Certification program, aims to implement best practices and unified standards across the profession as business managers from other fields step into the world of school finances. She can guide districts and new business managers on how to manage all the school financial cycles and accountability reporting needs.



Countywide Licensed Substitute Services

Service: Substitute Services
No. of FTE: 1.0
How it's funded: AESOP - General Fund | Districts

Registration, evaluation and payment of licensed substitutes. The Douglas ESD uses an on-line system for scheduling of substitutes across Douglas County and has offered the administration and support for this service since 2007. We provide professional

development programs targeting the unique needs of substitute teachers. For districts who add classified staff, there is an additional fee for AESOP use.

Courier - Equipment & Kit Delivery

Provides courier services to each school in every component district one day a week. Oversees coordination of instructional kits countywide.

PRINT SERVICES

EXTRA! EXTRA! Print Services Keeps the Copies Coming

Douglas ESD Print Services is available to all nonprofit and government agencies in Douglas County. Although it does not serve children directly, our materials reach classrooms countywide and therefore benefit thousands of students and their families on a daily basis.

"Print Services does great work for fantastic prices and your customer service is among the best in the area, regardless of industry. I regularly encourage others to take their printing to you, knowing they won't be disappointed."

*Wendy Kang
Saving Grace Pet Adoption Center*

Print Services provides printed materials using Xerox machines, offset presses, a large format printer and a laser envelope printer. To complement the printing services, we can also help with design and layout. Bindery services include coil and GBC (plastic comb) book binding, collated saddle-stitched booklets, stapling, punching, numbering, folding and paper cutting. The shop provides printing on standard and specialty papers, as well as multiple paper sizes ranging from business cards to poster size.

Through outside vendors, the shop can produce special jobs (banners, magnets and buttons, for example). In addition to printing, the shop offers direct mail service with the ability to address and tab mailers, flyers and postcards.

By providing timely and cost-effective printing services to districts, the Print Shop supports efforts of districts to bolster their children's educational experiences.



"The ESD print shop is invaluable to my job. We are always in need of forms and special services. No matter how many time-sensitive jobs I have requested, they are always willing to do what they can to help me out. They are creative, efficient, and the quality of the product is always outstanding. The pricing is fair and competitive."

*Carmen Finlay
Roseburg High School*

MAJOR GRANTS & CONTRACTS

Oregon Technology Access Program

Service: OTAP
No. of FTE: 1.5
How it's funded: State Contract

Assistive technology empowers young children and students to better access their environments with tools and strategies to overcome potential barriers. This includes tools for communication, mobility, access to curriculum, alternative methods of computer access, access to recreational opportunities, job readiness, independence and therapy.



The Oregon Technology Access Program (OTAP) services include consultation and support for assistive technology and accessible educational materials consideration, selection, acquisition, planning, training, and documentation. They provide resources for those who support people with disabilities, from birth to age 21.

Professional development offerings include the annual technology conference AT Now! The AT Teams Project is a multi-day, intensive training to assist districts in developing and implementing processes for providing assistive technology and accessible educational materials supports in their respective districts. They also provide on-site workshops, webinars and recorded video trainings. OTAP's website provides a variety of information and resources. The program maintains a library that lends materials and equipment to districts and families for trial before purchase.



OTAP solicits guidance from districts, families and service agencies for program focus and activities. In addition, OTAP's Professional Learning Team, which consists of representatives from across the state, provides input to ensure its services are timely and relevant.

OTAP services are available to districts, staff and families statewide. OTAP is administered by Douglas ESD, under contract with the Oregon Department of Education. The program has been an integral component of the Douglas ESD since 1988.

OTAP BY THE NUMBERS

- 2,379 receive OTAP's newsletters and event emails
- 30 OTAP workshops hosted in 2015-16
- 429 people attended those workshops
- 35 people from 5 teams participated in the 2014-15 AT Teams Project
- 220 professionals and parents attended the AT Now! Conference 2016
- 27 different sessions were offered at the AT Now! Conference 2016

MAJOR GRANTS & CONTRACTS

Regional & Statewide Services for Students with Orthopedic Impairments

Service: RSOI
No. of FTE: 1.5
How it's funded: State Contract

RSOI provides services to professionals, students and families meeting the needs of children with orthopedic impairments. Other eligible students are those who have feeding and swallowing disorders, such as children with autism. Children served by this program range in age from birth to 21.



RSOI is a low-incidence statewide program and has been in place for about 30 years. The Douglas ESD operates this program for the state through a contract with the Oregon Department of Education. We serve about 700 students specifically with orthopedic impairment, and more who qualify, throughout Oregon.

RSOI supplies training for a variety of professionals, including physical therapists, occupational therapists, speech pathologists, special education teachers, nurses and administrators. Through RSOI, these professionals have access to statewide conferences, technical manuals, technical assistance and a statewide website. Also provided are a newsletter and trainings for therapists, families and educators throughout the state. RSOI trains feeding teams throughout the state to keep children safe in their school environments, with an emphasis on adapting school materials, supplying assistive technology and enhancing functional motor/sensory skills. Our RSOI database currently has more than 1,375 people who receive information, materials and training.

Annual statewide conferences organized by our RSOI are a feeding seminar that takes place over two days in the Salem area and another that covers therapy in the educational setting. The Therapy in Educational Setting Conference (TIES) is held in Eugene, with an average of 200 people in attendance annually. Each conference draws professionals from across Oregon and Washington.

Perkins Regional Coordinator - Reserve & Basic Grant

Service: Perkins Regional Coordinator
No. of FTE: .2
How it's funded: Federal grants

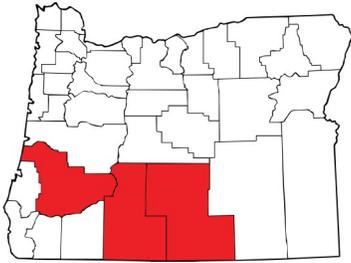
Career-Technical Education prepares youth and adults for careers that demand skills that suit today's fast-paced technology and workforce. Plugging students into relevant training helps them become more engaged and perform to a higher standard. Our CTE program serves all

districts and Umpqua Community College in Douglas County and there are 12 districts that are part of a consortium working together to serve the needs of CTE students. Our county CTE program includes eight programs of study including business management, construction, agriculture and science technology, manufacturing, construction, culinary, drafting and engineering, information communication and technology and early childhood education. All but the early childhood education and drafting programs are part of the consortium. The Douglas ESD manages the grant by completing state reports, writing the grants and managing fiscal affairs. Douglas ESD also develops an annual update to the five-year Perkins plan for the consortium, ensures activities meet the grant requirements and prepares and submits the CTE annual report.

MAJOR GRANTS & CONTRACTS

South-Central Oregon Early Learning Hub

Service: South-Central Oregon ELH
No. of FTE: 3.75
How it's funded: OR ELH Grant



The South-Central Oregon Early Learning Hub is one of 16 early learning hubs across the state put in place in 2013-14 as part of a statewide plan to institute a birth-to-college-to-career educational model. An Early Learning Hub is a coordinating body that pulls together partners, the community and resources to focus on producing an aligned, coordinated and family-centered system with healthy, stable, attached families so that children are ready for kindergarten. All people and agencies connected to early childhood education – health care, teachers, human and social services, K-12 school districts, families and the private sector — may operate within the hubs to focus their efforts, resources and strategies to collectively ensure children are ready for school by kindergarten and reading by the third grade.

The Hub has been part of Douglas ESD since July 2014 and is projected to serve 10,816 children throughout 19 districts in Douglas, Lake and Klamath counties. The Hub also administers several programs.

Kindergarten Partnership Innovation (KPI) and Prenatal to Third Grade (P-3)

Service: P-3 & KPI to Douglas, Klamath and Lake
No. of FTE: 1.1
How it's funded: State Contract

The P-3/KPI program is a service of the South-Central Oregon ELH. A P-3/KPI approach connects, integrates and aligns prenatal to third-grade programs and experiences to create a seamless continuum of quality educational services and community-based

early learning experiences. This approach improves outcomes for children through aligned efforts of families, community-based early learning programs and schools. The project leader delivers services by facilitating:

- cross-sector collaborative communication, relationship building, shared language and vision
- cross-sector professional development to develop shared practices with community members, early learning professionals and school districts
- schools and early learning community-based organizations to offer kindergarten transition activities for parents that enhance their children's kindergarten readiness skills
- schools and early learning community-based organizations to offer family engagement activities that are grounded in a positive, partnership-based approach that promotes literacy and social-emotional skills building
- cross-sector P-3 leadership teams that guide system-building processes
- early learning community needs assessments that produce data to drive decision-making.



MAJOR GRANTS & CONTRACTS

Take Root (Parenting Hub)

Service: Take Root (Parenting Hub)

No. of FTE: 1.1

How it's funded: Oregon Parenting Education Collaborative grant, numerous smaller grants.

Take Root provides education opportunities for parents in Douglas, Lake and Klamath counties. The program offers educational series that span several weeks, as well as targeted one-night workshops. Parents study topics ranging from self-care to nonverbal communication to positive discipline methods. These educational opportunities are

completely free of charge, and come with free child care and a light refreshment. Take Root also presents several series aimed at serving a priority population, including grandparents raising grandchildren and Spanish-speaking parents. One-night workshops focus on a particular topic, ranging from taming tantrums to caring for children with ADHD. In 2017, Take Root launched Parenting Wisely, a digital resource available in three counties offering ideas and tools for effective parenting.

Business Champions for Kids

Service: Business Champions for Kids

No. of FTE: 1.1

How it's funded: Ford Family Foundation and Whipple Foundation

Developed in 2017, Business Champions for Kids seeks to help employers promote practices that help them attract and keep good employees. Program leaders start their joint work with businesses by identifying family-friendly practices. How do they look? What does the company already have in place? How can employers

strengthen those practices? What new incentives or policies might benefit the business, and what are the steps to getting them in place?

Research tells us that early childhood development plays a crucial role in setting infants and toddlers on a path to successful adulthood. We also know that employees who have a choice will opt to work for companies that make family-friendly practices a priority.

Business Champions for Kids doesn't suggest changes without first taking a good look at the business and making sure those practices could work for them. Some examples are bringing in parenting classes, connecting employees to community services or considering schedules with more flexible hours.

In addition, Business Champions for Kids seeks to recognize employers of all sizes and industries that support working families. This not only boosts the employer's profile, but also signals to the region and beyond that Douglas County is a place for families to grow and thrive.

The program's goal is to enhance family stability by encouraging parents to stay in the workforce. Their children will be equipped to take their places as the next generation of great employees and productive citizens.

MAJOR GRANTS & CONTRACTS

EI/ECSE Regional

Service: Coordination of EI/ECSE in Southern OR
No. of FTE: 1.0 Admin | 0.8 Support
How it's funded: State Contract - includes dollars from state general fund and federal sources.



This arm of the department coordinates EI/ECSE programs throughout the five-county region (Douglas, Josephine, Jackson, Klamath and Lake) of Southern Oregon. On average, more than 1,400 children receive services each month. Douglas ESD administers the programs in Douglas and Jackson counties and subcontracts with other educational agencies to provide the services in Josephine, Klamath and Lake counties. Douglas ESD is one of nine agencies contracting with the Oregon Department of Education to provide a statewide system of free services for families of young children with developmental delays and disabilities.

Oregon's system of contracting with regional coordinating agencies like DESD promotes consistent services, program development and qualified staff statewide that individual school districts would find difficult to replicate.

The Early Intervention/Early Childhood Special Education (EI/ECSE) program provides services for families with children who have developmental delays.

Early Intervention consists of individually designed services for children from birth to age 3, as well as support for parents. The goals are to enhance a child's physical, cognitive, communication, social or emotional and/or adaptive development.

Early Childhood Special Education consists of instruction for children ages 3 to the point at which they are eligible to attend public school. Types of instruction include speech/language, physical, mobility and social or emotional. The child's needs upon evaluation determine the goals and services offered. Staff members adapt materials, equipment and the environment to help children function and learn successfully. Early Childhood Special Education services can help minimize school-age learning problems, increase functional physical abilities, and decrease the risk of developing secondary disabilities.



EI/ECSE Douglas County

Service: Douglas County EI/ECSE
No. of FTE: 40 staff for 33 FTE positions
How it's funded: Services are funded by a state contract - includes dollars from state general fund and federal sources. Evaluations to determine eligibility are funded through Douglas ESD universal services.

More than 350 students in 13 school districts are receiving program services through the Douglas ESD.

Children are referred to the program as a result of suspected developmental delays or other disabilities. They are then evaluated by a team of specialists to determine eligibility. Evaluations take place four to five days a week. EI services are

delivered to children in their natural environments. This could be a park, a grandparent's house or anywhere in the community that seems natural to the child, though typically it will be in the child's home. Douglas ESD maintains a classroom for children whose parents don't want services in the home.

EI/ECSE PROGRAM

Children are re-evaluated for program eligibility at age 3. Those who continue in the program receive services in preschools throughout Douglas County. The ECSE classrooms are located at three sites — Tri City Elementary in Myrtle Creek, Sunnyslope Elementary in Green and a new location also in Green. ECSE services are also provided at Head Start and other community preschool sites across the county.

Transition to kindergarten begins when the child approaches age 5. Evaluations done for the school districts are completed by the appropriate professionals. Those available are specialists in autism and behavior, physical and occupational therapists, speech language pathologists, Early Intervention teachers and nurses. The goal is to help get children ready for school and to have a smooth transition to kindergarten.

EI/ECSE Jackson County

Service: Jackson County EI/ECSE
No. of FTE: 70 staff members | 61.85 FTE
How it's funded: State Contract - includes dollars from state general fund and federal sources. Additional contracts with nine Jackson County school districts to conduct eligibility evaluations.

This program has been in place since July 2009 and has many similarities to its Douglas County counterpart. It serves Jackson County's nine school districts. The number of children served has grown, reaching over 800 by the end of the 2016-17 school year. Districts contract with EI/ECSE to provide eligibility evaluations for children from birth to age 5.

Services for children from birth to the age of 3 usually occur in the home or community, following a parent coaching model, and could be provided by an early intervention specialist or therapist. Services individualized for children ages 3 to 5 may include speech/language therapy, preschool at an EI/ECSE site, Head Start or another location. There are five EI/ECSE sites in Jackson County, including two in Medford and one each at Phoenix, Central Point and White City.

Staff members experience a range of success stories. Some children are enrolled because they don't talk at all, then blossom and leave the program, going on to be model students in school. Children who have autism learn to ride the bus successfully, communicate with staff and follow daily school routines. The ultimate goal of the ECSE program is to prepare children and their parents for the transition from ECSE to kindergarten. With that goal in mind, the ECSE program meets with school district staff the year a child turns 5 to ensure a smooth transition.



SURVEY RESULTS

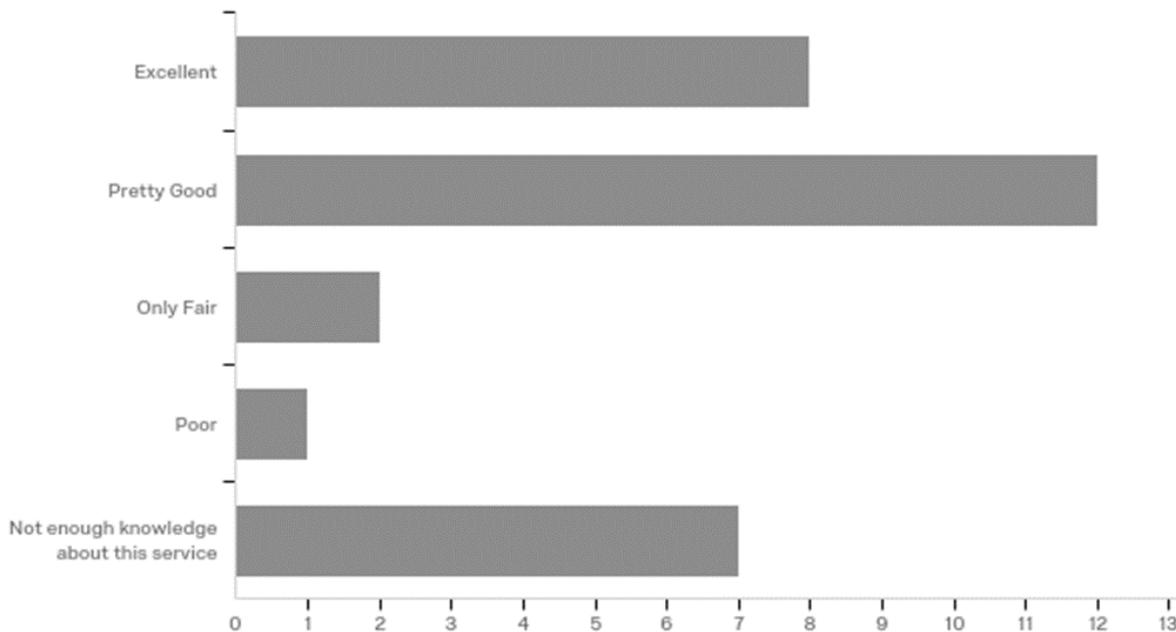
Once again, Douglas ESD ended the calendar year with a request to school district administrators, asking them to rate our services and let us know how we are meeting expectations. We're pleased to report that not only did we get a greater participation than in previous years – 29 responses out of 62 surveys sent out – but also satisfaction in our services appears to be on the rise. Overall impression of Douglas ESD climbed, with nearly 45 percent of respondents giving a ranking of “excellent,” compared with last year’s 33 percent. Almost 90 percent this year rated Douglas ESD as either “excellent” or “pretty good.”

Even better, nearly 96 percent of responses marked “excellent” or “pretty good” for Douglas ESD’s customer service this year. We also asked administrators for feedback on eight programs or services we provide. About 20 percent of respondents said they didn’t have enough knowledge about the subject to assess it properly. That compares with 22 percent last year and 27 percent the year before. We’re making progress, but we clearly could do better in helping school districts understand how we can serve them.

Nevertheless, we were heartened by several positive remarks, such as: “The services that we receive have kept getting better,” “Douglas ESD is very responsive to our needs” and “We contract as many services as we can due to the economic benefit and quality service.”

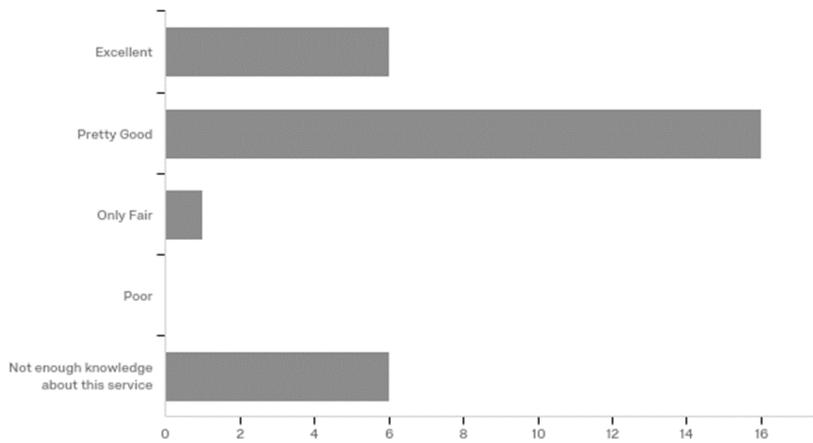
Thanks to those who took part in the survey. Please feel free to contact us any time of the year with concerns, questions or comments.

ADMINISTRATIVE SUPPORT

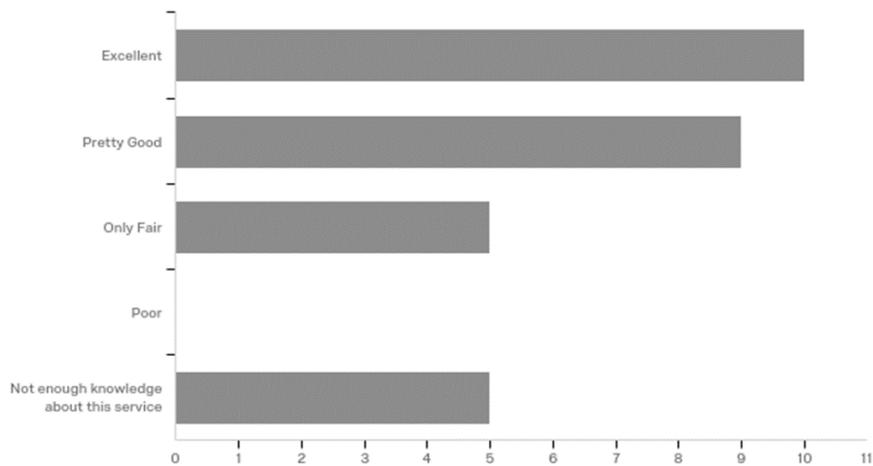


SURVEY RESULTS

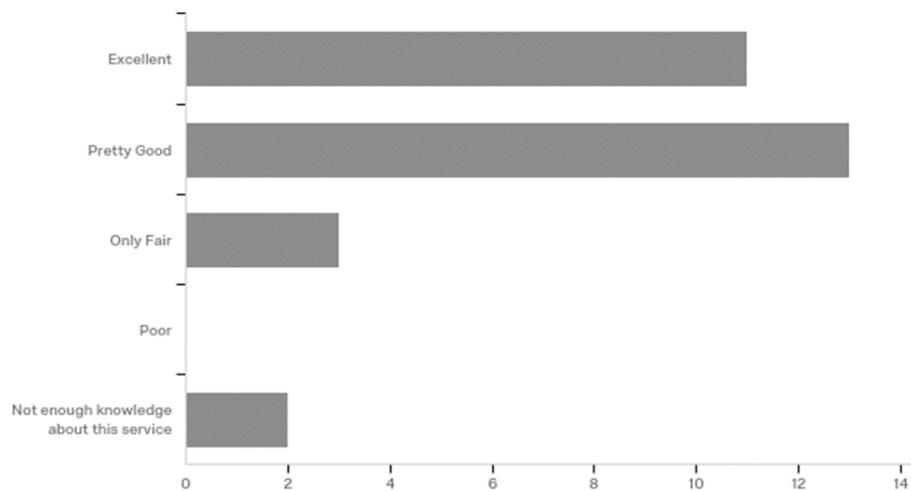
COMMUNICATION SERVICES



TECHNOLOGY SERVICES

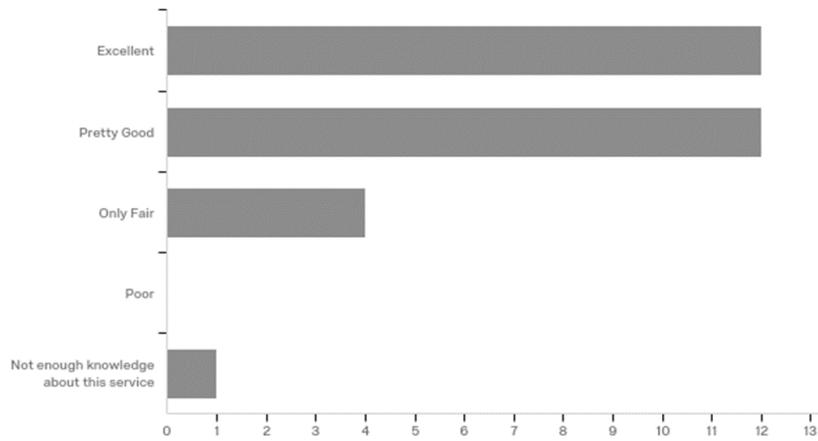


SPECIAL EDUCATION

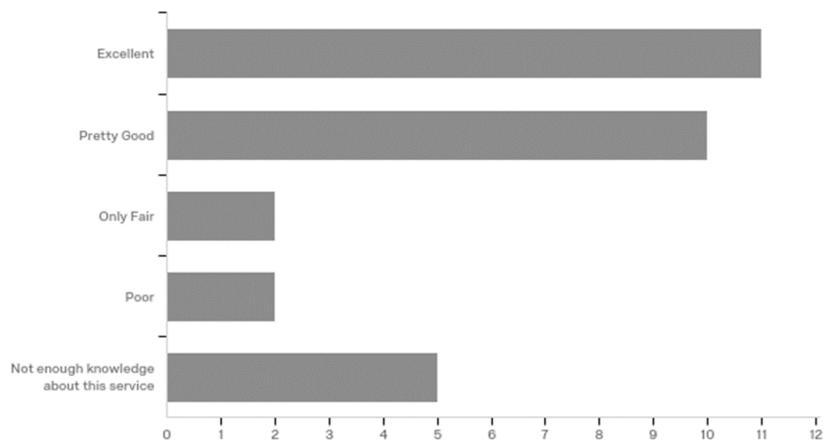


SURVEY RESULTS

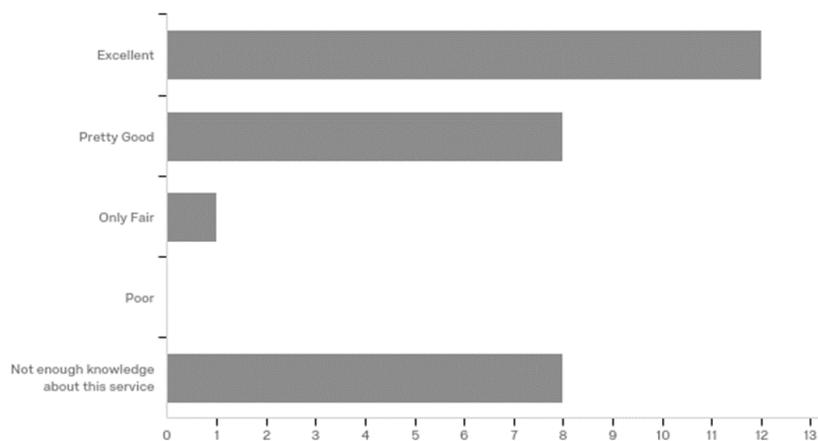
INSTRUCTIONAL SERVICES



BEHAVIORAL SUPPORT

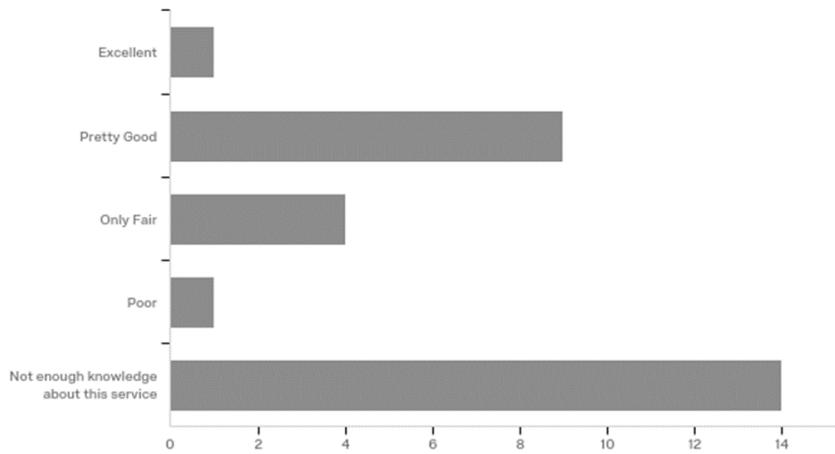


PRINT SERVICES

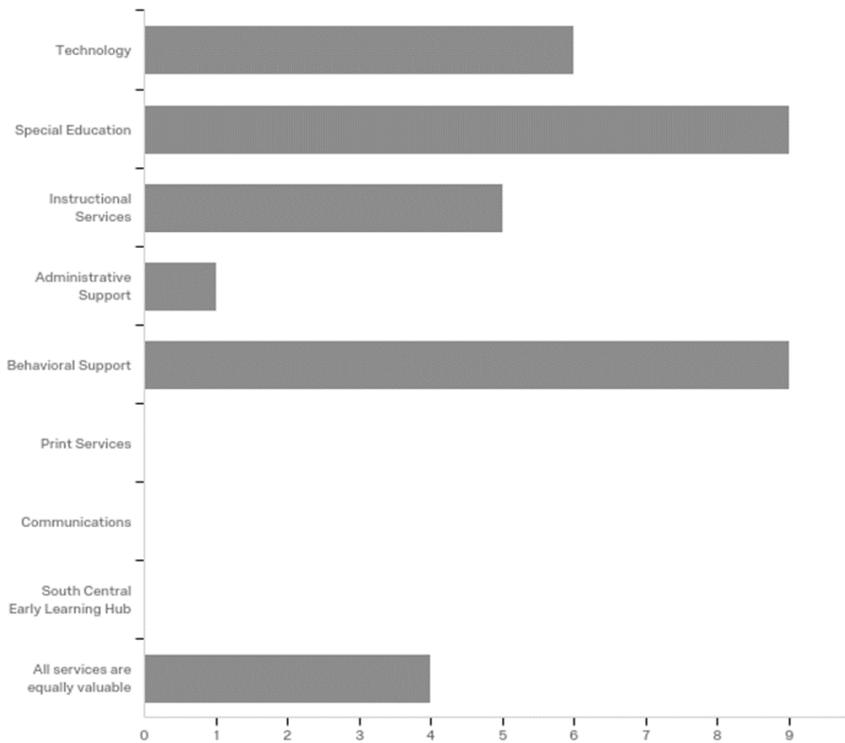


SURVEY RESULTS

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